

# First Take Video Contract

Bride \_\_\_\_\_  
Groom \_\_\_\_\_  
Party Responsible for Payment: \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State, Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_  
Work Phone \_\_\_\_\_ Email \_\_\_\_\_  
Wedding Date \_\_\_\_\_  
Ceremony Starting Time \_\_\_\_\_  
Reception Starting Time \_\_\_\_\_  
Ceremony Location \_\_\_\_\_  
Reception Location \_\_\_\_\_  
Number of Copies:  
DVD \_\_\_\_\_ Blu-Ray \_\_\_\_\_  
Package \_\_\_\_\_  
Price \_\_\_\_\_

Payment Schedule: \$100 Non-Refundable Reservation fee Due within 72 hours of Signed Contract.

Please make all checks payable to:

James B. Baugh/First Take Video

3107 Leslie Drive

Jasper, Indiana 47546

Final Payment \_\_\_\_\_ due upon day of wedding.

1. Delivery of Finished Product - The client is welcome to pick-up their video(s) in person or they can have them shipped to them. \*(Please note that Post-Production editing may take up to 6-8 weeks to complete).
2. It is understood First Take Videos is the exclusive official videographer/studio retained to perform the service requested on this contract.
3. Usage - First Take Video reserves the right to use videos for display, publication or other purposes. All video masters and raw footage remain the exclusive property of First Take Video. First Take Video must be notified within 3 days after you receive your final delivery of your Blu-ray/DVD if you wish to purchase your raw footage. Raw footage costs \$100.00. After 3 business days of delivery of your DVD or Blu-ray all raw footage is erased and is unrecoverable.
4. Postponement/Cancellation - In the event of a postponement or cancellation of the affair/contract, The Reservation fee is not refundable.
5. Limitation of Liability - While every effort is made to produce outstanding video of the Wedding/Reception or Event, liability for any lack of video documentation due to the unforeseen absence of necessary individuals, unforeseeable technical difficulty, uncontrollable and unforeseeable equipment failure, insufficient time, lack of cooperation, or to any event beyond the reasonable control of First Take Video is limited to monies received for services, minus travel and other miscellaneous costs. This limitation applies to all production and post production services rendered.
6. Assigns/Substitutions - In the event of illness or any reason outside the control of First Take Video, First Take Video reserves the right to substitute the videographer(s) assigned.

7. **Production and Editorial Control** - First Take Video, is granted full production and editorial control by the client regarding all aspects of the pre-production, production and post-production services for this event. In the case a particular segment of the event is either not recorded, partially recorded, or not part of the edited master tape/dvd, it is at the sole discretion of First Take Video, as the exclusive producer of the event.
8. \*Due to our style and unobtrusive nature, First Take Video attempts to capture your event without supplemental lighting. In the event that the lighting level at the event location(s) are not adequate for acceptable video exposure, First Take Video reserves the right to utilize lights to obtain usable footage.
9. **Warranties** - First Take Video makes no warranties express or limited, with respect to the work or property that is the subject matter of this contract.
10. **Additional charges** - (a) If something occurred at the event that the client does not want to appear on the videotape, the Client must instruct the studio before editing begins. Editing requests after the video has been delivered to the Client will be billed at the current rate of \$100.00 per hour for editing and labor. Re-editing is available to the client for a period of (3) three days after delivery of the video, after the (3) three-day period the edited video will be deleted from the editing machine and is unrecoverable. (b) Charges will be applied to weddings outside of Dubois County to cover additional expenses. These include, but are not limited to: mileage, food, fuel, overnight accommodations, additional equipment.
11. **DVD/Blu-ray Compatibility** - First Take Video authors DVD/Blu-Ray discs using the most compatible blank media on the market for set-top players. First Take Video is not responsible for incompatibility with the DVD/Blu-Ray disc(s) authored and the client/customer's player.
12. **Meals** - First Take Video asks that a courtesy meal be provided for the videographer(s). If a meal is not going to be provided, the videographer(s) may leave your reception for up to 30 minutes to obtain a meal. Please let us know if the latter is the case so that the videographer(s) can plan ahead. (Note: First Take Video is not responsible for any event not captured in the case the videographer(s) must leave the reception to obtain a meal.) \*\*Please let us know if a courtesy meal will be provided or not provided by selecting one below.

\_\_\_\_\_ We will provide a meal. \_\_\_\_\_ We will not provide a meal.

I/we have read the above terms and conditions and authorize First Take Video to video the event specified on the terms and conditions.

Customer \_\_\_\_\_ Date \_\_\_\_\_

First Take Video \_\_\_\_\_ Date \_\_\_\_\_